

Unit Pin Settings

BeAScout.org is the site families can look for units in their area and request more information or apply online.

To Edit Your Unit Pin:

Unit Pin is found in my.Scouting, Menu, Organization Manager, Unit Pin

Appear on BeAScout and **Allow People to Apply Online** should both be toggled on.

Contact Information:

Click on + Add Contact Information to add the unit's contact person's name, email and phone number.

Unit Website

You can add the unit's website or leave the Council's website (www.sioxcouncil.org).

Additional Unit Information

Add any additional unit information you would like new families to know.

Unit Pin Preview

This area should have your unit type, number and Charter Organization. There should also be tabs to request more information and to apply online.

Fields to Display on Unit Pin

If these options are turned on, the information will show on BeAScout along with your unit type, number and Charter Organization.

Click Save

Unit Meeting Address

This should be the location your unit is currently meeting. Click on edit and a box will open up to change the information. Be sure to click Save after entering the correct information.